



**CITY OF WHARTON
FINANCE COMMITTEE MEETING**

**Monday, October 26, 2020
5:30 PM**


CITY HALL

**NOTICE OF
CITY OF WHARTON
FINANCE COMMITTEE MEETING**

Notice is hereby given that a Finance Committee Meeting will be held on Monday, October 26, 2020 at 5:30 PM at the Wharton City Hall, 120 East Caney Street, Wharton, Texas, at which time the following subjects will be discussed to-wit:

SEE ATTACHED AGENDA

Dated this 22nd day of October 2020.


By: 
Andres Garza, Jr., City Manager

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Finance Committee Meeting is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin board, at City Hall of said City or Town in Wharton, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on October 22, 2020, at 4:30 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

The Wharton City Hall is wheelchair accessible. Access to the building and special parking is available at the primary entrance. Persons with disabilities, who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (979) 532-4811 Ext. 225 or by FAX (979) 532-0181 at least two (2) days prior to the meeting date. **BRILLE IS NOT AVAILABLE.**

Dated this 22nd day of October 2020.

CITY OF WHARTON

By: 
Paula Favors
City Secretary



A G E N D A
CITY OF WHARTON
Finance Committee Meeting
Monday, October 26, 2020
City Hall - 5:30 PM

Call to Order.

Roll Call.

Public Comments.

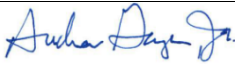
Review & Consider:

1. Minutes from the meeting held October 12, 2020.
2. Coronavirus Aid, Relief and Economic Security Act:
 - A. Update on Obligated Funds.
 - B. Resolution: A resolution of the Wharton City Council authorizing the establishment of one (1) or more programs for the expenditure of funds from the Texas Department of Emergency Management Coronavirus Relief Fund and authorizing the Mayor of the City of Wharton to execute all documents related to said program.
3. Food Trucks in Guffey Park.

Adjournment.

City of Wharton
120 E. Caney Street
Wharton, TX 77488

FINANCE COMMITTEE

Meeting Date:	10/26/2020	Agenda Item:	Minutes from the meeting held October 12, 2020.
Attached are a copy of the draft minutes from the meeting held October 12, 2020.			
City Manager: Andres Garza, Jr.		Date: Thursday, October 22, 2020	
Approval: 			
Mayor: Tim Barker			

**MINUTES
OF
CITY OF WHARTON
FINANCE COMMITTEE MEETING
120 EAST CANEY STREET
WHARTON, TEXAS 77488
Monday, October 12, 2020 –5:30 p.m.**

Finance Director Joan Anandel declared a meeting of the City Council Finance Committee duly open for the transaction of business at 5:35 p.m.

Committee Members present were: Mayor Tim Barker, Councilmember Russell Machann and Councilmember Alice Heard.

Committee Member absent was: None.

City Council Member present was: None.

Staff members present were: Assistant to the City Manager Brandi Jimenez, Finance Director Joan Anandel and Community Development Director Gwyn.

Staff member absent was: City Manager Andres Garza, Jr.

Visitors: Mr. James Gilley, U.S. Capital Advisors, LLC.

Public Comments. There were no public comments.

The first item on the agenda was to review and consider minutes from the meeting held September 14, 2020. Councilmember Russell Machann made a motion to approve the minutes as presented. Mayor Tim Barker seconded the motion. All voted in favor.

The second item on the agenda was to review and consider an Ordinance: An ordinance authorizing the issuance of City of Wharton, Texas Tax Anticipation Notes, Series 2020. Finance Director Joan Anandel stated to the Committee that on September 14, 2020 the City Staff brought before the City Council the issuing of additional Tax Anticipation Notes in the amount of \$5,000,000 to fund the costs incurred for the levee project, HMGP drainage projects and the auxiliary power project. She stated that Mr. James Gilley, U.S. Capital Advisors, LLC, Financial Advisor for the City of Wharton, had recommended that the City obtain Tax Anticipation Notes for a maximum period of seven (7) years with the option of having these callable at any time. She stated that Mr. Gilley had reached out to several bidders. Mr. James Gilley presented his findings, recommendation, and draft ordinance to the Finance Committee. After some discussion, Mayor Tim Barker made a motion to recommend to the City Council the approval of the issuance of the City of Wharton, Texas Tax Anticipation Notes, Series 2020. Councilmember Russell Machann seconded the motion. All voted in favor.

The third item on the agenda was to review and consider a Resolution: A resolution of the Wharton City Council not deferring certain payroll tax obligations for the period of September 1, 2020 through December 31, 2020. Finance Director Joan Anandel stated that on August 8, 2020, the President of the United States issued a Presidential Memorandum directing the Secretary of the

Treasury to allow for the deference of certain payroll tax obligations for the period of September 1, 2020 through December 31, 2020. She stated that the deferral applied only to employee's whose share of social security taxes, 6.2% of wages less than \$4,000 on a bi-weekly pay period and it was an option for the City to participate. She stated that the notice from the Treasury Department stated that the payment of these withheld wages, if the City chose to participate, would be postponed until January 1, 2021 through April 30, 2021. She stated that it was the City Staff's recommendation that the City not defer any applicable social security taxes for the period of September 1, 2020 through December 31, 2020. She stated by electing the deferral, the City would be responsible for recouping these taxes between the period of January 1, 2021 to April 30, 2021. She stated that the employees would be subject to double withholding and if the employee leaves employment with the City or if the employee is not making enough to payback the deferral, this would be the responsibility of the City to pay back. After some discussion, Councilmember Russell Machann made a motion to recommend to the City Council to not defer certain payroll tax obligations for the period of September 1, 2020 through December 31, 2020. Mayor Tim Barker seconded the motion. All voted in favor.


The fourth item on the agenda was adjournment. Councilmember Alice Heard moved to adjourn. Mayor Tim Barker seconded the motion. All voted in favor.

The meeting adjourned at 6:00 p.m.

Andres Garza, Jr., City Manager

City of Wharton
 120 E. Caney Street
 Wharton, TX 77488

FINANCE COMMITTEE

Meeting Date:	10/26/2020	Agenda Item:	Coronavirus Aid, Relief and Economic Security Act: A. Update on Obligated Funds. B. Resolution: A resolution of the Wharton City Council authorizing the establishment of one (1) or more programs for the expenditure of funds from the Texas Department of Emergency Management Coronavirus Relief Fund and authorizing the Mayor of the City of Wharton to execute all documents related to said program.
<p>The Texas Department of Emergency Management (TDEM) on May 11, 2020 notified entities of funding through the Coronavirus Relief Fund (CRF) that was enacted as part of the CARES Act.</p> <p>The disbursement of funds is handled through TDEM and the City of Wharton was allocated up to \$474,870.00. The first 20% of the allocation was advanced to the City.</p> <p>The funds are tied to COVID 19 expenditures incurred due to the medical health emergency. The funding is available for reimbursement up to the max amount and for the period of March 1, 2020 through December 30, 2020.</p> <p>Attached is the current CRF fund budget and expenditure list and a draft resolution for implementation of the assistance program(s) utilizing the unexpended funds left from the cancellation of the OakBend contract.</p> <p>Community Development Director Gwyn Teves will be present to answer any questions.</p>			
City Manager: Andres Garza, Jr.		Date: Thursday, October 22, 2020	
Approval: 			
Mayor: Tim Barker			



City of Wharton

120 E. Caney • Wharton, TX 77488
Phone (979) 532-2491 • Fax (979) 532-0181

MEMORANDUM

DATE: October 22, 2020

FROM: Gwyneth Teves, Community Development Director

TO: Andres Garza, Jr., City Manager

SUBJECT: Coronavirus Relief Fund Expenditures

The Texas Department of Emergency Management (TDEM) on May 11, 2020 notified entities of funding through the Coronavirus Relief Fund (CRF) that was enacted as part of the CARES Act.

The disbursement of funds is handled through TDEM and the City of Wharton was allocated up to \$474,870.00. The first 20% of the allocation was advanced to the City.

The funds are tied to COVID 19 expenditures incurred due to the medical health emergency. The funding is available for reimbursement up to the max amount and for the period of March 1, 2020 through December 30, 2020.

The following expenditures have been completed or are being requested under the CRF funding allocated to the City during the current state of emergency:

Testing:	
Citywide testing to be provided by OakBend Medical	\$100,000 (\$600 expended at termination of contract)
Wharton EMS Department:	
Laptop for Telework	\$1,361
Disinfection Lamps for 5 Ambulances	\$23,784
Portable Handheld Radios (10)	\$32,734
Video Laryngoscopes (6)	\$15,526 (complete)
Power Load System	\$22,111 (complete)
4 th Ambulance Crew Personnel	\$52,400
Code Enforcement	
Incode Contactless Permitting/Inspections	\$2,300
Fire Inspection Contactless Inspections	\$2,425
iPad (3) for Contactless inspection implementation	\$2,100

Wharton Fire Department		
Portable Handheld Radios (10)		\$41,738
Human Resources Department		
Contactless Personnel Software		\$11,000 (complete)
Community Development		
Masks for Businesses		\$2,800 (complete)
Handsfree Sanitizing stations and sanitizer for businesses		\$28,000 (complete)
Zoom Teleconferencing Software		\$2,500
Utilities/Finance		
Laptops for Telework (2)		\$2,700
Civic Center		
Handsfree Sanitizing stations and sanitizer		\$2,500 (complete)
Misc:		
Approx. expended on personnel and response to date		\$80,000
Assistance Program(s):		
Rental Assistance		
Utility Bill Assistance		
Small Business Grant Assistance		\$40,000

Attached is the current CRF fund budget and expenditure list and a draft resolution for implementation of the assistance program(s) utilizing the unexpended funds left from the cancellation of the OakBend contract.

If you should have any questions, please contact me at 979-532-2491 ext. 238. Thank You.

Coronavirus Relief Fund

Total Allocated	\$474,870
Funds Spent	
Supplies/Equipment	(142,023)
EMS Personnel (March 9 - Oct 04)	(130,000)
To be purchased	
Laptops	(5,000) Ems 1, Finance 3
Disinfection Lamps	(23,784) EMS
Portable Radios (5)	(32,734) EMS
Incode Permits/Inspections	(5,730) Code Enforcement
Ipad	(1,200) Code Enforcement
Portable Radios (10)	(41,738) Fire
Plexiglass Barrier	(1,000) Airport
	(111,186)
EMS Personnel (Oct-Dec)	(50,000)
Amount Available	\$41,661

**CITY OF WHARTON
RESOLUTION NO. 2020 - XX**

A RESOLUTION OF THE WHARTON CITY COUNCIL AUTHORIZING THE ESTABLISHMENT OF ONE (1) OR MORE PROGRAMS FOR THE EXPENDITURE OF FUNDS FROM THE TEXAS DEPARTMENT OF EMERGENCY MANAGEMENT CORONAVIRUS RELIEF FUND AND AUTHORIZING THE MAYOR OF THE CITY OF WHARTON TO EXECUTE ALL DOCUMENTS RELATED TO SAID PROGRAM.

WHEREAS, The City of Wharton City Council wishes to authorize the establishment of one (1) or more relief programs for the expenditure of funds from the Texas Department of Emergency Management Coronavirus Relief Fund in the amount of \$40,000.00; and,

WHEREAS, The Wharton City Council hereby establishes a program for the relief of _____; and,

WHEREAS, The Wharton City Council wishes to authorize the Mayor of the City of Wharton to execute all documents relating to said program(s).

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS:

SECTION I. The Wharton City Council hereby authorizes the establishment of one (1) or more relief programs for the expenditure of funds from the Texas Department of Emergency Management Coronavirus Relief Fund in the amount of \$40,000.00.

SECTION II. The Wharton City Council hereby authorizes the Mayor of the City of Wharton to execute all documents related to said program(s).

SECTION III. That this resolution shall become effective immediately upon its passage.

PASSED, APPROVED, and ADOPTED this 26th day of October 2020.

CITY OF WHARTON, TEXAS

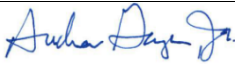
By: _____
TIM BARKER
Mayor

ATTEST:

PAULA FAVORS
City Secretary

City of Wharton
120 E. Caney Street
Wharton, TX 77488

FINANCE COMMITTEE

Meeting Date:	10/26/2020	Agenda Item:	Food Trucks in Guffey Park.
<p>The City Staff will give an update on food trucks in Guffey park.</p>			
City Manager: Andres Garza, Jr.		Date: Thursday, October 22, 2020	
Approval: 			
Mayor: Tim Barker			